



## Job Description

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### Quality Control Inspector-JD (DJD2024002)

<b>Roles</b>	Quality Control Inspector
<b>Responsibilities</b>	<p>Performing Inward Inspection, standard catalogue parts, finished/semi-finished parts as per provided drawings / documents.</p> <p>Verifying Test Reports/COC,Etc for inward documents.</p> <p>Preparing Inspection Reports with traceability records, Updating inward Tracker.</p> <p>Gap findings , identify non-conformity to requirements , raise a flag and the same to be communicated to internal stakeholders like indentor, Inventory, etc.</p> <p>Closes the open loops for completion of work.</p>
<b>Category</b>	<b>Description</b>
<b>Qualifications</b>	Diploma in Electronics Engineering
<b>Experience</b>	2-4 years of working experience in electronics industry / similar domain
<b>Technical &amp; Process Capabilities</b>	<p>Hands on Experience with handling basic components like ICs, high end semiconductors like FPGA, ADSP, etc , Modules like DC-DC converter , Displays, etc , Resistors, capacitors, inductors, diodes, Transorbs, etc,Awareness of identifying and checking generlly, programming kit , measuring instruments , etd. RAw material , semi finished goods( PCB assemblies) (Fabriated components , finished goods, etc</p> <p>Good at MS office especillay Excel, Word.Accuracy in data entry. Able to adapt to various ERPs, Business Process Automation Tools, etc. Able to communciate by mail, by phone, etc</p> <p>Good at verbal &amp; written communcation to internal stakeholders</p> <p>Awareness on electronics Mfrs, vendors , will be added advantage</p>
<b>Behavioural</b>	<p>Good verbal and written communication skills.</p> <p>Able to work efficiently in a team environment.</p> <p>Takes ownership/accountability of one's job. Is Passionate, Alert , Agile , flexible &amp; good in communication.</p>
<b>Values</b>	<p>Accountable &amp; Responsible</p> <p>Ethics &amp; Integrity, Knowledge, Collaboration, Caring, Agility, Empowerment with Accountability</p>
<b>Preferred Experience, Knowledge &amp; Attributes</b>	<p>Experience in Electronics Manufacturing Service facility, or in similar domain.</p> <p>Knowledge on basic Audit requirements .</p>